

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 5, 2016

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors, Walter Stout and Troy Smith; Diane Headlee, Secretary; Chris Furman represented Dennis Makel, Solicitor; and several township residents. Absent for the meeting was Supervisor, Correan Stewart.

I. Requests to Address the Board/Public Comment

Leonard "Duck" Dulaney asked the supervisors about patching a hole on Byard Road that was missed during the tar and chipping process. Mr. Stout said he will have the road crew take care of patching the hole. Victor Lasko complimented the road crew on the good mowing along the roads and also thanked them for assisting a resident on Craynes Run whose riding mower had upset and pinned him under it.

II. Correspondence and Reports

1. Received Correspondence – Received the Act 13 (Impact Fee) allocation of \$518,200. Mr. Stout encouraged public input for suggestions for use of this money. A budget will be presented at next month's meeting.
2. Planning Board – Nothing on the Agenda for the month of July; however, the Comprehensive Plan steering committee will meet.
3. Zoning Board – No meeting for June.
4. Park Board – No meeting for June.
5. Roadmaster's Report – Bill Main, Roadmaster, was off for eye surgery. The road crew worked on finishing up the tar and chipping and are now involved in mowing along all township roads.
6. Solicitor's Remarks – No comments or remarks.
7. EQT – Casey Durdines reported that EQT will be drilling one well in Geneseo formation on the Big Sky pad through the second week of July. EQT will be using Goodhill and Dividing Ridge for the Cogar well frac tentatively scheduled for August. EQT Midstream continues to work on the MAKO pipeline project. The Rough Hollow Pad on Garner Run Road is currently under construction, completion in mid-September.

Mr. Durdines presented the township with a \$2,000 check from EQT as a part of EQT's Local Giving Fund for use on a community wide project. Mr. Stout thanked Casey for EQT's continued monetary contributions toward the Washington Township

Park. It was noted that EQT had donated nearly \$25,000 toward the new equipment that was being installed throughout the park.

III. Discussion & Action Items

A. Routine

1. A motion to approve the Agenda without an Addendum was made by Troy Smith and seconded by Walter Stout. Motion carried.
2. A motion to approve the minutes of the June 14, 2016 meeting was made by Troy Smith and seconded by Walter Stout. Motion carried.

Mrs. Headlee gave the Treasurer's Report form bank statements ending June 30, 2016

	General	Liquid Fuels	Machinery
Beginning Balance	\$339,544.66	\$ 117,548.28	\$ 85,278.75
Revenues	\$ 56,570.93	\$ 14.49	\$ 8,290.73
Expenditures	\$ 40,655.63	\$ 0.00	\$ 91,945.13
Ending Balance	\$ 355,459.66	\$ 117,562.77	\$ 1,624.35

3. A motion to approve the Treasurer's Report and file it for audit was made by Troy Smith and seconded by Walter Stout. Motion carried.

B. Specific

1. Business Operations

a. Bills for Approval for All Funds

The Chairman asked the board to consider approval of the payment of the monthly bills, from the following accounts:

General Fund	\$ 18,662.34
Liquid Fuels Fund	0
Machinery Fund	87,809.95
Impact Fee	100.00
Other Funds	<u>0</u>
Total Bills for Approval	\$ 106,572.29

The motion for approval to pay the bills was made by Troy Smith and seconded by Walt Stout. Motion carried. (See minute book file for list).

b. Approval of Loan to Machinery Fund

The Chairman asked the board to consider a motion to approve a loan of \$3,000 from the General Fund to the Machinery Fund, to be repaid with 2017 tax receipts if not sooner, for the new Alamo mower purchased from Middletown Tractor Sales. The motion was made by Troy Smith and seconded by Walt Stout. Motion carried.

c. Award of Package Insurance Policy

Quotes were obtained from the township's current insurance provider, Marthinsen & Salvitti and also from Higbee Insurance for Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage. Marthinsen's quote provides for a continuation of the same coverage amounts, while Higbee's increases the amount of coverage in the Property, Inland Marine and General Liability areas, and also includes Cyber Liability coverage while Marthinsen's does not. The premium amounts for the aforementioned coverage are:

Marthinsen & Salvitti Insurance Group	\$ 16,346.00
Higbee Insurance	\$ 11,385.00

The Chairman asked the board to consider a motion to award the Package Insurance Policy to Higbee Insurance based on the requested coverages at the annual premium of \$11,385, with an effective date of August 8, 2016. The motion was made by Troy Smith and seconded by Walt Stout. Motion carried. (Secretary note: the actual annual premium was adjusted to \$11,084.)

d. Award of Workers' Compensation Insurance Policy

The Chairman asked the board to consider a motion to award the Workers' Compensation Insurance Policy to UPMC Health Benefits through the Marthinsen and Salvitti Insurance Group at the annual premium of \$6,980, with an effective date of August 8, 2016.

2. Township Supervisors

a. Agreements & Permits

1. Road Occupancy Permits – SPWA

The Chairman asked the board to consider a motion to grant a Highway Occupancy Permit for an Open Road Cut on Top Road (T-403) at the intersection of Top Road and Byard Road for the installation of a new water line on Byard Road, at a fee of \$970, pursuant to the approved Schedule of Fees. After discussion, the

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motion was made by Troy Smith and seconded by Walt Stout.
Motion carried.

IV. New Business

At the last meeting it was requested that the supervisors look into purchasing a walk-behind roller. Walt Stout said he has been researching and looking for one but has not located one at this time. He will continue his search.

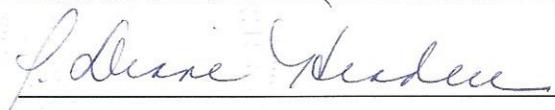
V. Information & Announcements -- There was no information or announcements to be made.

VI. Public Comment/Questions – There was no public comment or questions.

VII. Adjournment

There being no further business to discuss, Troy Smith made the motion to adjourn the meeting, seconded by Walter Stout. Motion carried. Meeting adjourned at 7:21PM.


_____, Chairman


_____, Secretary/Treasurer