

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 5, 2016

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 - 1. Received Correspondence
 - 2. Planning Board
 - 3. Zoning Board
 - 4. Park Board
 - 5. Roadmaster's Report
 - 6. Solicitor's Remarks
- VI. Discussion & Action Items
 - A. Routine
 - 1. Approval of Agenda with/without Addendum
 - 2. Approval of Minutes
 - 3. Approval of Treasurer's Report

Treasurer's Report for Bank Statements ending June 30, 2016

	General	Liquid Fuels	Machinery
Beginning Balance	\$ 339,544.66	\$ 117,548.28	\$ 85,278.75
Revenues	\$ 56,570.93	\$ 14.49	\$ 8,290.73
Expenditures	\$ 40,655.63	\$ 0.00	\$ 91,945.13
Ending Balance	\$ 355,459.96	\$117,562.77	\$ 1,624.35

Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit

B. Specific

1. Personnel

2. Business Operations

a. Bills for Approval for All Funds

Recommended Action

Consider approval of the payment of the monthly bills as listed on the attached, from the following accounts:

General Fund	\$ 18,662.34
Liquid Fuels Fund	0
Machinery Fund	87,809.95
Impact Fee	100.00
Other Funds	<u>0</u>
Total Bills for Approval	\$ 106,572.29

b. Approval of Loan to Machinery Fund

Recommended Action

Consider a motion to approve a loan of \$3,000 from the General Fund to the Machinery Fund, to be repaid with 2017 tax receipts if not sooner, for the new Alamo mower purchased from Middletown Tractor Sales.

c. Award of Package Insurance Policy

Quotes were obtained from the township's current insurance provider, Marthinsen & Salvitti and also from Higbee Insurance for Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage. Marthinsen's quote provides for a continuation of the same coverage amounts, while Higbee's increases the amount of coverage in the Property, Inland Marine and General Liability areas, and also includes Cyber Liability coverage while Marthinsen's does not. The premium amounts for the aforementioned coverage are:

Marthinsen & Salvitti Insurance Group	\$ 16,346.00
Higbee Insurance	\$ 11,385.00

Recommended Action

Consider a motion to award the Package Insurance Policy to Higbee Insurance based on the requested coverages at the annual premium of \$11,385, with an effective date of August 8, 2016.

d. Award of Workers' Compensation Insurance Policy

Recommended Action

Consider a motion to award the Workers' Compensation Insurance Policy to UPMC Health Benefits through the Marthinsen and Salvitti Insurance Group at the annual premium of \$6,980, with an effective date of August 8, 2016.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Heavy Hauling Agreements

2. Road Encroachment Permits

3. Road Bore Permits

4. Road Occupancy Permits - SPWA

Recommended Action

Consider a motion to grant a Highway Occupancy Permit for an Open Road Cut on Top Road (T-403) at the intersection of Top Road and Byard Road for the installation of a new water line on Byard Road, at a fee of \$970, pursuant to the approved Schedule of Fees.

VII. New Business

VIII. Information & Announcements

IX. Public Comment/Questions

X. Adjournment