

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
August 9, 2022

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee. No members of the public were present.

I. Requests to Address the Board/Public Comment. There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence
2. The Planning Board did not meet on August 4th, as there were no items for consideration.
3. Zoning Hearing Board: No meeting necessary.
4. Park Board: No meeting scheduled.
5. Roadmaster's Report
 - The road crew performed lawn maintenance at the park and the office. They removed trees and limbs from various township roads and cleaned up from storm damage. Cleaned the ditches on Edgar Hill Road. Dug up and repaired soft spots on Greene Valley, Shamrock and Arrow Head Roads in anticipation of tar and chipping.
6. Solicitor's Remarks
 - The solicitor was not in attendance. On July 27, 2022, Walter Stout, Dennis Makel and an attorney representing Y & B Logging met with the Court Administrator to schedule upcoming court dates.
 - Sam Dulaney picked up a zoning permit and contacted K2 Engineering for a building permit for an 8' fence installation on his property.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the July 12, 2022 regular meeting minutes with no additions or corrections noted. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried

Minutes

B. Specific

3. Business Operations

a. Approval of Treasurer's Report for period ending July 31, 2022

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 381,610.36	\$ 159,648.90	\$ 23,575.00	\$ 4,852.93
Revenues	28,806.59	69.45	275.49	5.28
Expenditures	<u>-32,596.85</u>	<u>-6,018.86</u>	<u>-100.00</u>	<u>-10.00</u>
Ending Balance	\$ 377,820.10	\$ 153,699.47	\$ 23,750.49	\$ 5,013.68

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,494.62	Beginning Balance	\$2,535,598.42
Revenues	142.91	Revenues - Interest	2,703.19
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 11,587.53	Expenditures	<u>-38,711.99</u>
		Ending Balance	\$ 2,499,589.62

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending July 31, 2022 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

Mr. Stout informed the others that while the Impact Fund is currently receiving interest on a monthly basis in a money market account, he attempted to obtain quotes for a Certificate of Deposit (CD) for Impact Fee funds. With the everchanging rates, he decided to wait a month or so and obtain new rates, anticipating higher percentage rates in the upcoming weeks.

b. Bills & Transfers for Approval for All Funds for July, 2022

The Chairman asked the Board to consider a motion to approve the payment of the July, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 81,095.87
Machinery Fund	100.00
Fire Fund	50.00
Liquid Fuels Fund	3,051.81
Impact Fund	<u>237,123.22</u>
Total Bills, Payroll & Transfers	\$ 321,420.90

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Renewal of Package Insurance Policy – 2022-23

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$14,321.00.

The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$15,157, an increase of \$836, with an effective date of August 8, 2022. The change is due to increased values on owned equipment and an automatic 4% increase in property values. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

d. 2022-23 Impact Fund Spending Plan

As announced at the July meeting, the township received \$778,638.37 from the PA Act 13 Impact Fee fund. As required, attached is the township's spending plan for the funds.

Mr. Stout reviewed the 2021-22 Act 13 (Impact Fee Fund) explaining the various receipts and expenditures made over the previous year. The fund ended the fiscal years with a balance of \$1,754,064.

The Chairman asked the Board to consider a motion to approve the 2022-23 Township Spending Plan of the 2021 Impact Fee funding in the amount of \$778,638.37 received in July, 2022, (see Minute Book file). The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

e. Contribution of Waynesburg-Franklin Twp VFC – Impact Fee Fund

Pursuant to the July 14, 2020 action taken by the Supervisors to contribute \$50,000 to Washington Township's primary fire responder, Waynesburg-Franklin Twp. Volunteer Fire Company toward the purchase of a new fire engine and equipment, the Chairman asked the Board to consider a motion to make the final of three payments of \$16,670 from the Impact Fee Fund. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions

1. Acknowledgement of Receipt of Required Documents – Ruff-Cutt Timber LLC.

The Chairman asked the Board to consider a motion acknowledging receipt of the following documents from Ruff-Cutt Timber, LLC of Ruffsedale, PA. as required by Timbering Ordinance #1-2021:

a. Erosion & Sediment Plan

Minutes

- b. Heavy Hauling Agreement
- c. Encroachment Permit Application
- d. \$3,000 Escrow payment

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

They will be logging on the Milburn property and using Tower Road for access.

b. Agreements, Contracts

1. Heavy Hauling Agreement – Ruff-Cutt Timber, LLC.

The Chairman asked the Board to consider a motion to approve the one-year Heavy Hauling Agreement, dated July 20, 2022 with Ruff-Cutt Timber, LLC. for the use of Tower Road, for a fee of \$300.00, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

2. Heavy Hauling Agreement Renewals – Consol Coal

The Chairman asked the Board to consider a motion to approve a one-year renewal of Heavy Hauling Agreements with Consol Pennsylvania Coal Co. LLC, for the following township roads: Pettit Road (T-409), Tower Road (T-411) and Morris Road (T-414) with an effective date of August 1, 2022 to July 31, 2023 for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

3. Heavy Hauling Agreement Renewal – EQM Gathering Opco, LLC

The Chairman asked the Board to consider a motion to approve the one-year renewal of the Heavy Hauling Agreements, with EQM Gathering Opco, LLC for Pettit Road (T-409), and Breakneck Road (T-404), with an effective date of September 1, 2022 to August 31, 2023, for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

IV. New Business

Troy Smith asked about the possibility of extending the coverall building used for storing the equipment. Walter Stout said he would contact Log Cabin Fence Co., from whom we purchased the original building to see what the cost would be for an additional 30 or 40 foot extension.

V. Information & Announcements

- The following roads or portions thereof were tar and chipped on August 1st and 2nd by our contractor, Youngblood Paving: Hemlock, Hickory, Pettit, West View, Shamrock, Constance, Arrowhead, Park East, and Green Valley.

